

MAGIC! NETIQUETTE

Stop and think before you click

- Remember there's a real person receiving your comments, videos, messages etc.
- Don't type in ALL CAPS! If you do, it will look like you are SCREAMING!!!
- Read through or run a spell check before you post or send.

Think before you share

- Always ask for permission before posting photos or videos of others.
- Think about your post. Is it: **True? Helpful? Inspiring? Necessary? Kind?**
- If you're using someone else's material, make sure you're allowed to and name your sources.

Save your work

- Save your work regularly.
- If you work together with a friend make sure both of you have a copy of the file.
- Don't delete files that belong to others.



Stay safe and think critically

- Keep your passwords secret.
- Don't download files or messages unless you trust the person who sent it. If something seems strange, talk about it with a grown-up.
- Before you believe something you've seen or heard online, check the information.